

GUAM COMMUNITY COLLEGE
Continuing Education & Workforce Development
Board of Trustees Quarterly Report for October – December, 2014

The Continuing Education and Workforce Development Office hereby submits the 4th Quarter Board of Trustees Report.

1. Continuing Education

505 students registered in total for the courses offered through Continuing Education. The courses included an overall registration breakdown showing 301 students registered for Adult Basic Education/GED, 149 students registered for professional CEU or noncredit course offerings/trainings, 16 students registered for professional development credit courses, and 39 students registered for Criminal Justice credit courses offered for cohort training.

2. Tourism & Hospitality Department/Health Certificate Workshop for the General Public

A total of 1,628 students registered for the workshop showing 1355 students who successfully completed the workshop and 273 who were unsuccessful and having to reschedule with the Department of Health & Social Services (DPHSS) to retake the Health Certificate Workshop.

3. Testing Center

An increase is shown between the third and fourth quarter numbers for the Testing Center. Testing is based on requests received either from the testing sponsors or from individual test takers scheduling their own tests or exams which require test proctoring services (online or paper/pencil). In comparison to the previous quarter, there was an increase of 40 test takers due the Performance Assessment Network (PAN) increased request for testing slots for the Community Border Patrol testing and the US Postal Service testing. The Testing Center was able to increase the testing services in spite of the system upgrades which occurred for the Testing Center and the system upgrades which occurred simultaneously for the Testing sponsors.

4. WorkKeys/KeyTrain

Under the WorkKeys/KeyTrain Program, in October, November and December the numbers for WorkKeys assessments show 194, 373, and 164 in comparison to last quarter's numbers for July, August, and September respectively which were 130, 180 and 131. The higher numbers in October and November are attributable to the assessments conducted with 11th graders in the high schools. In October and November we assessed Tiyan High School and JFK with Okkodo was in December. However, the largest turnout with JFK due to organization and active participation in the program since WorkKeys/KeyTrain was introduced.

Looking at the progression of numbers for KeyTrain from July through December which are 34, 130, 326, 607, 106 and 163 respectively, a significant bump in numbers was experienced in September because of

the addition of the 9th graders at Tiyan High who were put on KeyTrain. Additionally, the increase for October is attributed to prior year KeyTrain teachers sending CEWD their rosters to add new students to the KeyTrain Program. In December, we added all the seniors from Tiyan High School in addition to a CTE program from Tiyan High.

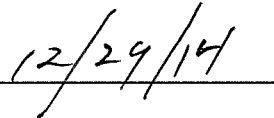
5. Apprenticeship Program

Compared to the previous quarter, the Apprenticeship Program shows an increase in apprentice participation from **459 to 516** (an increase of **57 new** apprentices). This spiked is due to the participation with Docomo Pacific. Currently, this employer brought 52 new apprentices into the program. There was also an **increase in female participation from 81 to 101** (an increase of **20 females**). This quarter also shows a **new occupation** added to the list of trades in the apprenticeship program: **graphic designer**. Additionally, **two new employers** decided to participate in the program: Korando Corporation & Guam Law Library. More apprentices are registering for classes because to date, there are **183 registered apprentices** for the **Spring 2015 semester**.

Submitted by:



Rowena Ellen Perez, Assistant Director



Date

CEWD 4th QUARTER BOT REPORT

Classes Offered through Continuing Education (Non-Credit):

Adult Basic Education / GED	Registered
CABE 030-01 Basic Skills Reading	12
CABE 030-01 Basic Skill Math	23
CABE 031-02 Basic Skills Math	20
CABE 031-03 Basic Skill Math	23
CABE 040-01 Low Intermediate Reading	23
CABE 041-01 Low Intermediate Math	25
CABE 041-02 Low Intermediate Math	25
CGED 050-02 High Intermediate Reading	18
CGED 050-01 High Intermediate Reading	21
CG3ED 050-03 High Intermediate Reading	19
CG3ED 050-04 High Intermediate Reading	20
CGE3D 051-01 High Intermediate Math	18
CGED 051-02 High Intermediate Math	17
CGED 051-03 High Intermediate Math	18
CGED 051-04 High Intermediate Math	19

Classes Offered through Continuing Education (Undergraduate):

	Registered
DOC/DYA 3rd Cycle Apprenticeship	
CJ107 Introduction to Corrections	14
CJ205 Police Report Writing	17
GFD FIRE SCIENCE PROFESSIONAL CAREER CERTIFICATION TRAINING	
*C_FS 1021A Fire Officer I	40
* C_FS 1041A Fire Instructor I	38
* C_FS 472C Hazardous Materials Technician	30
Tour Guide Training I and II	27
CJ100 Introduction fo Criminal Justice (TSA)	8
PD181 CTE Methods I	8
PD210 CTE Methods II	8
C_BE101 Fundamentals & Principles of Procurement	14

505

Tourism & Hospitality Department (for Assessment Reporting)

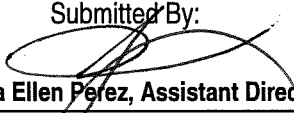
Number of Instructors involved: 1

Health Certification Workshops for the General Public

Month	Total # of Registered Students	Total Students Passed	Total Students Failed
October 2014	853	748	105
November 2014	460	363	97
December 2014	315	244	71
Total	1628	1355	273

Enrollment Counts

(Jan '14 – Dec '14) CE:		
1st	(Jan '14 - Mar '14)	1,070
2nd	(Apr '14 - June '14)	995
3rd	(July '14 - Sept '14)	1,029
4th	(Oct '14 - Dec '14)	505

Submitted By:

Rowena Ellen Perez, Assistant Director 12/29/2014

**Testing Center
Number of Participants**

Month	PAN	Kryterion / HOST	Protoring Service	Lasergrade	WGU	CertiPort	AMP	Pearson Vue	TOTAL
Oct. 2014	86	0	4	1	1	0	0	0	92
Nov. 2014	5	0	3	4	0	0	2	1	15
Dec. 2014	5	1	0	1	1	1	3	6	18
Total	96	1	7	6	2	1	5	7	125

Submitted By:


Rowena Ellen Perez, Assistant Director 12/29/14

WorkKeys

Month	Assessment Test	<i>Retakes In LI</i>	<i>Retakes in RFI</i>	Key Train	<i>Bronze</i>	<i>Silver</i>	<i>Gold</i>	<i>Platinum</i>
October 2014	194	4	3	607	41	79	9	0
November 2014	373			106	83	93	13	1
December 2014	164			163	49	72	15	0
Total	731	4	3	876	173	244	37	1

Submitted By:


Rowena Ellen Perez, Assistant Director

12/29/14

**APPRENTICESHIP TRAINING PROGRAM
STATISTICS BY SPONSOR - APPRENTICE - TRADE - GENDER**

	ACTIVE EMPLOYERS	ACTIVE APPRENTICES	Independent Apprentices			TRADE	
			Male				
1	AAFES Car Care Center	7	Male	415	1	Accounting Technician	3
2	A/C Technology, Inc.	1	Female	101	2	Automobile Body Repairer	3
3	Addison Global Interiors	1	Total:	516	3	Automobile Mechanic	30
4	Arluis Wedding	2			4	Automotive Tech. Specialist	1
5	asu Smokehouse	1	GCA Apprentices		5	Biomedical Technician	1
6	Atkins Kroll	7	Male	43	6	Boiler Operator	1
7	Baldyga Group	2	Female	0	7	Cable Installer-Installer	3
8	Barrett Plumbing	9	Total:	43	8	Carpenter	6
9	Business Mami (Pacific Tyre)	0			9	Cement Mason	1
10	Cabras Marine Corporation	73	GHRA Apprentices		10	Chief of Party	9
11	Carrier Guam, Inc.	1	Male	6	11	Childcare Dev. Specialist	9
12	Cars Plus	3	Female	5	12	Computer Operator	2
13	Core Tech Int'l	4	Total:	11	13	Computer Programmer	0
14	Dept. of Administration	7			14	Const. Equip. Mechanic	7
15	Department of Corrections	41			15	Cook	2
16	Dept. of Education	9	NEW SPONSOR(S):		16	Correction Officer	45
17	Dept. of Land Management	26	Korando Corporation		17	Cosmetologist	1
18	Dept. of Public Works	0	Guam Law Library		18	Crime Scene Technician	0
19	Department of Youth Affairs	4			19	Customer Service Rep.	29
20	Docomo Pacific	51			20	Diesel Mechanic	21
21	Duenas, Camacho & Assoc.	3			21	Drafter, Architectural	2
22	DZSP 21	3	STANDARDS IN THE WORKS:		22	Drafter, Civil	3
23	Eurocar Services, Inc.	5			23	Drafter, Structural	1
24	F.A.C.S Incorporated	1			24	Electrician	23
25	G4S Secure Solutions	1			25	Electrician, Powerhouse	2
26	G4S Security Systems	11			26	Electrician, (Ship & Boat)	14
27	GTA TeleGuam	46	STANDARDS UPDATED:		27	Electrician, Substation	0
28	Guam Auto Spot	3			28	Electrical Technician	0
29	Guam Housing Corporation	2			29	Electronic Systems Technician	7
30	GHURA	21			30	Electronics Technician	0
31	Guam Law Library	2			31	Field Engineer	6
32	Guam Legal Services	1			32	Field Service Engineer	3
33	Guam Police Department	15			33	Financial Management	2
34	Guam Power Authority	21			34	Geospatial Specialist	8
35	Guam Waterworks Authority	6			35	Graphic Designer	1
36	Gulf Copper	9			36	Heavy Mobile Equip.	0
37	Hawaiian Rock Products	10			37	Information Management	1
38	Health Services of the Pacific	0			38	Inspector, Building	0
39	IMCO General Construction	6			39	Instrument Technician	1

40	Infant of Prague	2
41	Ironwood Estates	2
42	Ironwood Manor	2
43	IT&E	4
44	JMSI Electrical, LLC	12
45	Judiciary of Guam	4
46	Korando Corporation	1
47	Lam Lam Tours	7
48	Lots of Learning	1
49	Mid Pac Far East	5
50	Nippo Corporation	6
51	Nissan Motors Guam	12
52	P.R. Balagtas	2
53	Pacific Biomedical	1
54	Pacific-Green	0
55	Pacific Human Resources	2
56	Pacific Unlimited, Inc.	8
57	Perez Bros.	4
58	Port Authority of Guam	6
59	Prestige Automobile	0
60	RLS Services	2
61	Sumitomo Mitsui Construction	3
62	TG Engineers	2
63	TLC Day Care	5
64	TriStar Terminals	3
65	Two Lover's Point	0
66	United Tire Service Center	2
67	Universal Tire Supply	2
68	V.P. Olivares	1
69	W.B. Flores & Co.	2
TOTAL		516

40	Insulation Worker	0
41	Internetworking Tech.	5
42	IT Generalist	6
43	IT Project Manager	0
44	Line Installer Repairer	21
45	Instrument Technician	3
46	Lineman	0
47	Load Dispatcher	5
48	Logistics Engineer	0
49	Machinist, Marine Engine	4
50	Machinist, Outside	17
51	Marine Machinery Mechanic	0
52	Maintenance Mechanic	1
53	Maintenance Repairer, Building	20
54	Manager, Retail Store	7
55	Office Manager / Admin. Serv.	29
56	Operating Engineer	16
57	Painter	2
58	Painter, Shipyard	6
59	Pipefitter	1
60	Pipefitter (Ship & Boat)	5
61	Plumber	8
62	Police Officer I	15
63	Power Plant Operator	0
64	Powerhouse Mechanic	4
65	Public Affairs	0
66	Pump Servicer	1
67	Purchasing Agent	2
68	Refrigeration Mechanic	10
69	Rigger, (Ship & Boat)	4
70	Salesperson Parts	4
71	Sheetmetal Worker	1
72	Shipfitter	6
73	Shipwright (Ship & Boat)	2
74	Surveyor Assistant. Instrument	6
75	Telecomm Technician	27
76	Treatment Plant Operator	0
77	Truck Driver, Heavy	6
78	Water Treatment Plant Operato	1
79	WasteWtr Trmt Plant Oper.	1
80	Welder	1
81	Welder, Arc	1
82	Welder, Combination	9
83	Welder, Fitter	10
TOTAL		516

Submitted By:

Rowena Ellen Pérez, Assistant Director